

REQUIREMENTS



ONE-TIME OR PET OWNERS

PET OWNERS or ONE-TIME IMPORTERS, as the name implies, refers to the importation of dogs and cats for companion / guide or non-profit breeding, non-commercial purposes on a one-time basis. One-time importer satisfies the following conditions:

1. Imports a maximum of 3 animals, once a year; OR
2. Imports a maximum of 3 animals, more than once a year, provided that the same animals identified through its microchip numbers are imported (for owners frequently travelling with pets)

- Proof of Microchip Numbers
WHERE TO SECURE? Veterinary Clinic
- Vaccination and Deworming Records
WHERE TO SECURE? Veterinary Clinic
- Photograph of the Dog and/or Cat
WHERE TO SECURE? Pet Owner
- Pet Passport, if applicable
WHERE TO SECURE? Issued by the Veterinary Services from the Country of Origin
- BIR-issued ID with Tax Identification Number
WHERE TO SECURE? Bureau of Internal Revenue
- Notarized Affidavit of Undertaking as provided in Annex A (Filipinos) or C (Foreigners), whichever is applicable



COMMERCIAL IMPORTERS

Commercial Importers are importers of dogs and cats for regular, commercial purposes such as for breeding, kennel, exhibit, pet transport or resell. A Certificate of Accreditation (As Live Animal Importer) shall be issued to such kind of importers.

- Proof of MICROCHIP NUMBER/S;
WHERE TO SECURE? Veterinary Clinic
- VACCINATION AND DEWORMING RECORDS of the subject dog/s and/or cat/s;
WHERE TO SECURE? Veterinary Clinic
- PHOTOGRAPH/S of the subject dog/s and/or cat/s;
WHERE TO SECURE? Pet Owner
- PET PASSPORT of subject dog/s and/or cat/s (if applicable);
WHERE TO SECURE? Issued by the Veterinary Services from the Country of Origin
- BIR-issued ID with TAX IDENTIFICATION NUMBER (TIN) of the undersigned;
WHERE TO SECURE? Bureau of Internal Revenue
- Mayor's BUSINESS PERMIT (certified true copy);
WHERE TO SECURE? Local Government Unit
- BIR REGISTRATION (certified true copy);
WHERE TO SECURE? Bureau of Internal Revenue
- DTI REGISTRATION (certified true copy);
WHERE TO SECURE? Department of Trade and Industry

- SEC REGISTRATION (if juridical entity) [certified true copy];
WHERE TO SECURE? Securities and Exchange Commission
- AMO Accreditation from the Bureau of Customs;
WHERE TO SECURE? Bureau of Customs
- BAI-AHWD CERTIFICATE OF REGISTRATION OF ANIMAL FACILITY (for facilities keeping a minimum of 20 dogs/cats or more);
WHERE TO SECURE? DA BAI Animal Health and Welfare Division
- SECRETARY'S CERTIFICATE (in case of representative of juridical entity);
WHERE TO SECURE? Representative of the Client
- NOTARIZED LEASE OF CONTRACT OR PROOF OF OWNERSHIP of animal facility
WHERE TO SECURE? Department of Justice-Land Registration Authority

CLIENT STEPS