

CONSULAR CHECKLIST

EMBASSY ADDRESS:
1617 MASSACHUSETTS AVENUE
NW, WASHINGTON D.C.
20036

(RENEWAL OF NON-E PASSPORT)

(BROWN, GREEN, CHIPLESS MAROON, AND OTHER OLDER PASSPORTS)

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- ☐ Personal Appearance + Appointment
- ☐ Duly Accomplished Passport Renewal Form
- ☐ Current Passport with one (1) photocopy of the data page
- ☐ Original or notarized copy of proof of current Philippine citizenship and one (1) photocopy.

(Such proof may be - but not limited to - a green card, visa, notice of action, work permit, or dual IC)

(Absence of any such aforementioned documents will not automatically result in denial of a passport application, and an applicant possessing other evidence that proves that they have retained Filipino citizenship may still proceed with their application subject to the assessment of the Consular Officer.)

- ☐ [If name is incomplete] Original and photocopy of annotated Philippine Statistics Authority (PSA) Birth Certificate
- ☐ **FOR MARRIED FEMALES** - Original and photocopy of PSA Marriage Certificate
- ☐ Self-Addressed USPS Priority/ Priority Express Return Envelope
(with postage stamps valued \$9.90 and Tracking Number)
- ☐ Processing Fee (USD \$60.00)
(Payable in cash or money order made payable to "Embassy of the Philippines".
Personal checks and credit cards are not accepted.)

- List of requirements continued in page 2 -



For additional questions, email passport@phembassy-us.org



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ADDITIONAL REQUIREMENTS FOR:

A. CHANGE OF NAME (First, Middle, Last Name)

- ☐ Original and photocopy of annotated Philippine Statistics Authority (PSA) Birth Certificate
- ☐ Original and photocopy of PSA Marriage Certificate/Report of Marriage
- ☐ Original and photocopy of PSA Marriage Certificate annotated to indicate court decision on annulment/ recognition of divorce
- ☐ Original and photocopy of Death Certificate of Deceased Spouse (on PSA Security paper if deceased is Filipino)

B. DUAL CITIZENS

- ☐ Original and one (1) photocopy of Identification Certificate issued by the Philippine Foreign Service Post (FSP) or the Bureau of Immigration (BI)
- ☐ Original and photocopy of US passport

C. DUAL CITIZENS BORN IN A FOREIGN COUNTRY

- ☐ Original and one (1) photocopy of PSA Report of Birth
- ☐ Original and photocopy of US passport



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