Personal Appearance + Appointment
☐ Duly Accomplished Passport Renewal Form
☐ Current Passport with one (1) photocopy of the data page
☐ Original or notarized copy of proof of current Philippine citizenship and one (1) photocopy.
   (Such proof may be - but not limited to - a green card, visa, notice of action, work permit, or dual IC)
   (Absence of any such aforementioned documents will not automatically result in denial of a passport application, and an applicant possessing other evidence that proves that they have retained Filipino citizenship may still proceed with their application subject to the assessment of the Consular Officer.)
☐ [If name is incomplete] Original and photocopy of annotated Philippine Statistics Authority (PSA) Birth Certificate
☐ FOR MARRIED FEMALES - Original and photocopy of PSA Marriage Certificate
☐ Self-Addressed USPS Priority/ Priority Express Return Envelope (with postage stamps valued $9.90 and Tracking Number)
☐ Processing Fee (USD $60.00)
   (Payable in cash or money order made payable to “Embassy of the Philippines”. Personal checks and credit cards are not accepted.)

- List of requirements continued in page 2 -

For additional questions, email passport@phembassy-us.org
A. CHANGE OF NAME (First, Middle, Last Name)

☐ Original and photocopy of annotated Philippine Statistics Authority (PSA) Birth Certificate

☐ Original and photocopy of PSA Marriage Certificate/Report of Marriage

☐ Original and photocopy of PSA Marriage Certificate annotated to indicate court decision on annulment/ recognition of divorce

☐ Original and photocopy of Death Certificate of Deceased Spouse (on PSA Security paper if deceased is Filipino)

B. DUAL CITIZENS

☐ Original and one (1) photocopy of Identification Certificate issued by the Philippine Foreign Service Post (FSP) or the Bureau of Immigration (BI)

☐ Original and photocopy of US passport

C. DUAL CITIZENS BORN IN A FOREIGN COUNTRY

☐ Original and one (1) photocopy of PSA Report of Birth

☐ Original and photocopy of US passport

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