Personal Appearance + Appointment

Duly Accomplished Passport Renewal Form

Current e-Passport with one (1) photocopy of the data page

Original or notarized copy of proof of Filipino Citizenship and one (1) photocopy.
(Such proof may be, but not limited to, a green card, visa, notice of action, work permit, or dual IC)

Self-Addressed USPS Priority/ Priority Express Return Envelope
(with postage stamps valued $9.90 and Tracking Number)

Processing Fee (USD $60.00)
(ONLY payable in cash or money order made to the “Embassy of the Philippines”. Personal checks or credit cards are NOT accepted.)

ADDITIONAL REQUIREMENTS FOR:

A. CHANGE OF NAME (FIRST NAME, MIDDLE NAME, LAST NAME)

Original and photocopy of annotated Philippine Statistics Authority (PSA) Birth Certificate

Original and photocopy of PSA Marriage Certificate/Report of Marriage

Original and photocopy of PSA Marriage Certificate annotated to indicate court decision on annulment/ recognition of divorce

Original and photocopy of Death Certificate of Deceased Spouse (on PSA Security paper if deceased is Filipino)

B. FOR DUAL CITIZENS

Original and one (1) photocopy of Identification Certificate issued by the Philippine Foreign Service Post (FSP) or the Bureau of Immigration (BI)

Original and photocopy of US passport

C. FOR DUAL CITIZENS BORN IN FOREIGN COUNTRY

Original and one (1) photocopy of PSA Report of Birth

Original and photocopy of US passport

For additional questions, email passport@phembassy-us.org