

CONSULAR CHECKLIST

(RENEWAL E-PASSPORT)

EMBASSY ADDRESS:
1617 MASSACHUSETTS AVENUE
NW, WASHINGTON D.C.
20036

- ☐ Personal Appearance + Appointment
- ☐ Duly Accomplished Passport Renewal Form
- ☐ Current e-Passport with one (1) photocopy of the data page
- ☐ Original or notarized copy of proof of Filipino Citizenship and one (1) photocopy.
(Such proof may be, but not limited to, a green card, visa, notice of action, work permit, or dual IC)
- ☐ Self-Addressed USPS Priority/ Priority Express Return Envelope
(with postage stamps valued \$9.90 and Tracking Number)
- ☐ Processing Fee (USD \$60.00)
(ONLY payable in **cash** or **money order** made to the "Embassy of the Philippines". Personal checks or credit cards are NOT accepted.)

ADDITIONAL REQUIREMENTS FOR:

A. CHANGE OF NAME (FIRST NAME, MIDDLE NAME, LAST NAME)

- ☐ Original and photocopy of annotated Philippine Statistics Authority (PSA) Birth Certificate
- ☐ Original and photocopy of PSA Marriage Certificate/Report of Marriage
- ☐ Original and photocopy of PSA Marriage Certificate annotated to indicate court decision on annulment/ recognition of divorce
- ☐ Original and photocopy of Death Certificate of Deceased Spouse (on PSA Security paper if deceased is Filipino)

B. FOR DUAL CITIZENS

- ☐ Original and one (1) photocopy of Identification Certificate issued by the Philippine Foreign Service Post (FSP) or the Bureau of Immigration (BI)
- ☐ Original and photocopy of US passport

C. FOR DUAL CITIZENS BORN IN FOREIGN COUNTRY

- ☐ Original and one (1) photocopy of PSA Report of Birth
- ☐ Original and photocopy of US passport



For additional questions, email passport@phembassy-us.org

