



EMBASSY OF THE REPUBLIC OF THE PHILIPPINES  
WASHINGTON, D.C.



**RFQ- 2024-013**

REQUEST FOR QUOTATION

Project : **Procurement and Installation of Switchable film/ glass (Smart Film / Glass) for privacy control at the Main Chancery and Annex Building**  
Delivery Location : 1600 and 1617 Massachusetts Avenue, NW, Washington DC 20036  
Date : 13 August 2024

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The Embassy of the Philippines in Washington DC, through its Bids and Awards Committee (BAC), intends to procure and install switchable film/glass for privacy control at the receiving area of the Main Chancery and window counter at the Consular area. This procurement activity is in accordance with GPPB Resolution No. 28-17 dated 31 July 2017 and the 2016 Revised Implementing Rules and Regulations of Republic Act no.9184.

Interested suppliers are requested to submit their lowest price quotation for the following items described below, subject to the following conditions:

1. Quotations submitted to this office will be considered the final offer. In the event that the price is acceptable, a properly accomplished and approved PURCHASE ORDER will be served to the supplier/contractor. The delivery date will be indicated in the Purchase Order.
2. The Philippine Embassy hereby reserves the right to reject any/all offers; and accept any/all offers it may consider most economical and advantageous to the Government.
3. Goods/Services supplied / delivered shall be subject to the usual inspection by the duly authorized representative of the Embassy.
4. Payment shall be in US Dollar paid directly to the account of the winning supplier.
5. Payment will only be effective by strict compliance with the usual prescribed accounting and auditing requirements.
6. The validity period of the price quoted must appear in the quotation.
7. The deadline for submission of the quotation is not later than 21 August 2024.
8. Interested suppliers may submit their quotations to [property@phembassy-us.org](mailto:property@phembassy-us.org) or [admin@phembassy-us.org](mailto:admin@phembassy-us.org)

  
**JAIME RAMON T. ASCALON, Jr.**  
BAC Chairman

Bataan Street corner 1600 Massachusetts Avenue NW Washington, DC 20036  
Phone: (202) 467-9300 | Website: [philippineembassy-dc.org](http://philippineembassy-dc.org) | Email: [info@phembassy-us.org](mailto:info@phembassy-us.org)

QUANTITY	UNIT	PARTICULAR	AMOUNT
8	panels	<u>Switchable film/ glass</u>  Sizes in inches: 73.62 x 10.24 73.62 x 24.02 73.62 x 10.24 68.11 x 23.62 68.11 x 23.62 73.62 x 10.24 73.62 x 24.02 73.62 x 10.24	
4	windows	<u>Switchable film/ glass</u>  Sizes in inches: Processing Windows x 3 H: 50 inches L: 55 inches  Cashier H: 50 inches L: 60 inches	

**NOTE:**

Please specify the following:

1. TERMS OF PAYMENT and DELIVERY DATE
2. COMPANY NAME / SUPPLIER
3. CONTACT PERSON
4. ADDRESS AND TELEPHONE NO