

CONSULAR CHECKLIST

EMBASSY ADDRESS:
1617 MASSACHUSETTS AVENUE
NW, WASHINGTON D.C.
20036

(RENEWAL OF NON-E PASSPORT)
(BROWN, GREEN, CHIPLESS MAROON, AND OTHER OLDER PASSPORTS)

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- Personal Appearance + Appointment
- Duly Accomplished Passport Renewal Form
- Current Passport with one (1) photocopy of the data page
- Original and photocopy of proof of current Philippine citizenship.
(Such proof may be, but not limited to, a green card, visa, or work permit)
- Original and photocopy of annotated Philippine Statistics Authority (PSA) Birth Certificate
- FOR MARRIED WOMEN** - Original and photocopy of PSA Marriage Certificate
(If married outside the Philippines, first file a Report of Marriage with the appropriate PH Embassy/Consulate.)
- Self-Addressed USPS Priority/ Priority Express Return Envelope
(with postage stamps valued \$10.45 and Tracking Number)
- Processing Fee (USD \$60.00)
(Payable in **cash**, **credit card**, or **money order** made payable to "Embassy of the Philippines". Personal checks are not accepted.)

- List of requirements continued in page 2 -



For additional questions, email passport@phembassy-us.org



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ADDITIONAL REQUIREMENTS FOR:

A. CHANGE OF NAME (FIRST NAME, MIDDLE NAME, LAST NAME)

- Original and photocopy of annotated Philippine Statistics Authority (PSA) Birth Certificate
- Original and photocopy of PSA Marriage Certificate
(If married outside the Philippines, first file a Report of Marriage with the appropriate PH Embassy/Consulate.)
- Original and photocopy of PSA Marriage Certificate annotated to indicate court decision on annulment/ recognition of divorce
- Original and photocopy of Death Certificate of Deceased Spouse
(on PSA Security paper if deceased is Filipino)

B. FOR DUAL CITIZENS

- Original and one (1) photocopy of Identification Certificate issued by the Philippine Foreign Service Post (FSP) or the Bureau of Immigration (BI)
- Original and photocopy of US passport

C. FOR DUAL CITIZENS BORN IN FOREIGN COUNTRY

- Original and one (1) photocopy of PSA Report of Birth
- Original and photocopy of US passport



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