

CONSULAR CHECKLIST

(MINOR'S PASSPORT)

EMBASSY ADDRESS:
1617 MASSACHUSETTS AVENUE
NW, WASHINGTON D.C.
20036

- Personal Appearance + Appointment
- Duly Accomplished Passport Renewal Form
- Current e-Passport and photocopy of the data page
- Original and photocopy of proof of current Philippine citizenship.
(Such proof may be, but not limited to, a green card, visa, or work permit)
- Original and photocopy of Birth Certificate issued by the Philippine
Statistics Authority (PSA)
(If born outside the Philippines, first file a Report of Birth with the appropriate PH
Embassy/Consulate.)
- Personal appearance of either parent or authorized adult
companion
- PSA-issued Marriage certificate is required if only one parent is
accompanying the child.
(If parents are unmarried, a Special Power of Attorney (SPA) and an Affidavit of
Support and Consent executed by the mother will be required if she is not
accompanying the child)
- Original and photocopy of proof of filiation and/or guardianship
- Original and photocopy of passport / valid ID of parents
- Self-Addressed USPS Priority/ Priority Express Return Envelope
(with postage stamps valued \$10.10 and Tracking Number)
- Processing Fee (USD \$60.00)
(ONLY payable in **cash**, **credit card**, or **money order** made to the "Embassy of the
Philippines". Personal checks are NOT accepted.)



For additional questions, email passport@phembassy-us.org

