

CONSULAR CHECKLIST

(LOST/MUTILATED PASSPORT)

EMBASSY ADDRESS:
1617 MASSACHUSETTS AVENUE
NW, WASHINGTON D.C.
20036

- ☐ Personal Appearance + Appointment
- ☐ Duly Accomplished Passport Renewal Form
- ☐ [If Available] Two (2) Photocopies of the lost passport
- ☐ Original and photocopy of proof of current Philippine citizenship.
(Such proof may be, but not limited to, a green card, visa, or work permit)
- ☐ Original and photocopy of Birth Certificate issued by the Philippine Statistics Authority (PSA)
(If born outside the Philippines, first file a Report of Birth with the appropriate PH Embassy/Consulate.)
- ☐ [If Lost] Original Notarized Affidavit of Loss
- ☐ [If Lost Passport] Police Report
- ☐ [If Mutilated] Original Affidavit of Destruction/Mutilation
- ☐ **FOR MARRIED WOMEN** - Original and photocopy of PSA Marriage Certificate
(If married outside the Philippines, first file a Report of Marriage with the appropriate PH Embassy/Consulate.)
- ☐ Self-Addressed USPS Priority/ Priority Express Return Envelope
(with postage stamps valued \$11.00 and Tracking Number)
- ☐ Processing Fee (USD \$150.00)
(ONLY payable in **cash**, **credit card**, or **money order** made to the "Embassy of the Philippines". Personal checks are NOT accepted.)



For additional questions, email passport@phembassy-us.org

