



EMBASSY OF THE REPUBLIC OF THE PHILIPPINES WASHINGTON, D.C.



RFQ- 2025-021

REQUEST FOR QUOTATION

Project : **PRINTING AND INSTALLATION OF BANNERS**

Delivery Location : NW Washington DC

Date : 10 December 2025

The Embassy of the Philippines in Washington DC, through its Bids and Awards Committee (BAC), intends to procure for the printing and installation of banners for the commemoration of the 80th Anniversary of Philippines - US relations. This procurement activity is in accordance with GPPB Resolution No. 28-17 dated 31 July 2017.

Interested suppliers are requested to submit their lowest price quotation for the following items individually described below, subject to the following conditions:

1. Quotations submitted to this office will be considered the final offer. In the event that the price is acceptable, a properly accomplished and approved PURCHASE ORDER will be served to the supplier/contractor. The delivery date will be indicated in the Purchase Order.
2. The Philippine Embassy hereby reserves the right to reject any/all offers; and accept any/all offers it may consider most economical and advantageous to the Government.
3. Goods/Services supplied / delivered shall be subject to the usual inspection by the duly authorized representative of the Embassy.
4. Payment shall be in US Dollar paid directly to the account of the winning supplier.
5. Payment will only be effective by strict compliance with the usual prescribed accounting and auditing requirements.
6. The validity period of the price quoted must appear in the quotation.
7. The deadline for submission of the quotation is **not later than 18 December 2025**
8. Interested suppliers may submit their quotations to property@phembassy-us.org or admin@phembassy-us.org


JAIME RAMON T. ASCALON, Jr.
BAC Chairman

PARTICULARS	Unit of Measure	Quantity	Unit Cost	TOTAL Amount
Printing and installation of two (2) banners	20'h x 130"w Banner on 18 oz--Hemmed, Grommets with webbing on top and bottom for added strength	1		
	6'w x 16'h Banner on 18 oz--Hemmed, Grommets with webbing on top and bottom for added strength	1		

NOTE: Please specify the TERMS OF PAYMENT and DELIVERY DATE.

COMPANY NAME / SUPPLIER:

CONTACT PERSON:

ADDRESS AND TELEPHONE NO.: