

# REPORT OF MARRIAGE

Register your marriage at the Philippine Embassy if at least one person in the marriage is Filipino. This is a shortened checklist of requirements. For full info, visit [tinyurl.com/ReportYourMarriage](https://tinyurl.com/ReportYourMarriage)

## DOCUMENTARY REQUIREMENTS

- Cover letter** indicating the request, enclosed documents, and contact information
- Four (4) original notarized **Report of Marriage** forms (must be printed/typewritten)
- Original and four (4) photocopies of **foreign marriage certificate**, with civil status indicated
- Four (4) photocopies of both parties' **passport data page**
- Original and four (4) photocopies of Filipino's **birth certificate** from PH Statistics Authority
- Four (4) photocopies of **spouse's proof of Philippine citizenship**  
Example: visa, permanent resident card, work permit, dual citizenship identification certificate
- Self-Addressed **USPS Priority Mail Flat Rate Envelope** with USD 11.95 stamps
- USD 25 **processing fee** in money order made to the Embassy of the Philippines  
Additional USD 10 expedite fee per document for expedite release

## ADDITIONAL DOCUMENTARY REQUIREMENTS

- [IF SPOUSE IS FORMER FILIPINO]** Four (4) photocopies of **foreign naturalization certificate**
- [IF MARRIAGE CERTIFICATE DOES NOT INDICATE CIVIL STATUS]** Original and four (4) photocopies of **government-issued document stating civil status** or prior marriages
- [IF REPORT IS FILED MORE THAN A YEAR AFTER MARRIAGE]** Original and three (3) photocopies of notarized **Affidavit of Delayed Registration of Marriage**
- [IF FILIPINO IS ANNULLED OR DIVORCED]** Four (4) photocopies of **Judicial Decree of Annulment/Absolute Divorce**, with Certificate of Finality issued by Philippine court
  - Original and four (4) photocopies of **annotated marriage certificate** issued by PSA
- [IF FILIPINO IS WIDOWED]** Original and four (4) photocopies of **death certificate**
  - Original and four (4) photocopies of **marriage certificate** issued by PSA
- [IF FOREIGNER IS WIDOWED]** Four (4) photocopies of the **divorce decree**
- [IF FOREIGNER IS WIDOWED]** Four (4) photocopies of the **death certificate**

## IMPORTANT INFORMATION

- **ADDITIONAL DOCUMENTS.** The consular officer reserves the right to require additional documents to prove identity and/or citizenship, and ensure accurate and complete personal data entries.
- **FORM CHECK.** You may email the draft ROM form to [civilregistration@phembassy-us.org](mailto:civilregistration@phembassy-us.org) before notary.
- **NEED PSA DOCUMENT?** Order online at [psahelpine.ph](https://psahelpine.ph) to have it delivered to your address abroad.
- **THE EMBASSY ASSUMES NO RESPONSIBILITY** for any delays or loss of documents during mail delivery, or while in the custody of the courier service.
- **GET PSA COPY.** You must request a PSA copy after six months from the date of registration. Most Philippine government agencies will only accept a PSA copy of birth certificates for public transactions.